

2025 District Deputy Mid-Year Meeting

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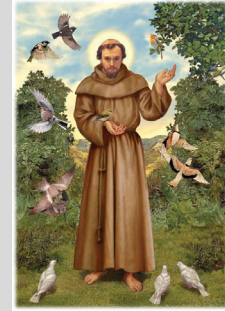
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Charity Through Faith



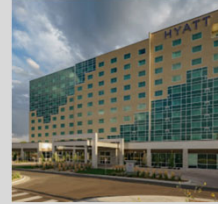
MANDATORY/REQUIRED STATE MEETINGS

- Organizational Meetings – Supreme pays for your rooms and food
- Mid-Year Meetings – Supreme pays for your rooms and food
- State Convention
 - State Council pays for your hotel room
 - DD pays discounted rate for food (same rate as State Officers)
- One quarterly call for all DDs, DDCs and SD



124TH STATE CONVENTION - 2026

- **Friday April 17 – Sunday April 19, 2026**
- **Hyatt Regency Aurora – Denver**
 - 13200 E. 14th Place, Aurora, CO, 80111
- **You MUST be at all business sessions**
 - *Friday Morning (Open Nominations for State Officers and Supreme Convention Delegates)*
 - *Saturday Morning (Voting on Resolutions)*
 - *Sunday Morning (Voting on Officers and Delegates)*
- **Make sure your Councils have 2 delegate and 2 alternate**
- **Remind Councils submit Necrology form for Memorial Mass**



BOB'S SLIDE

- **What do I need to do to “Not Be in Trouble?”**
 - **Membership Drives**
 - **Hold District Meeting**
 - **Council Forms Submitted**
 - *Use Council Star Awards Progress Report (emailed 11-7-25)*
 - *Use District Star Awards Progress Report (emailed 11-7-25)*
 - **Fraternal Benefits Events (FBEs)**
 - **Safe Environment Compliance**
 - **Councils have paid State & Supreme Per Capita**



MEMBERSHIP DRIVES

- ***Councils should target 2 drives per year***
- ***Notify State Membership Team if Assistance is Needed***
 - ***Tom Walls – State Membership Coordinator***
 - tomw48@outlook.com
 - (303) 961-8005
- ***Invite Insurance Field Agent***
 - ***They are Trained Recruiters***



DISTRICT MEETINGS

- ***Plan and hold a **District meeting** within 60-days of the State Org and Mid-Year meeting***
- ***Notify your DDC of the Date and Time***
 - *A State Officer or Coordinator will try to attend*
- ***This is Your meeting***
 - *Do not expect the SO to present the information*
 - *You are the Leader in your District*



FORMS

- Election of Officers - #185 due 6/30
- Service Program Directors - #365 due 7/1
- EFF Director Submission Form - <https://survey.alchemer.com/s3/7811394/Council-EFF-Director>
- Annual Survey of Fraternal Activity - #1735 due 1/31
- Semi-Annual Audit - #1295 due 8/15 and 2/15 (Starting in 2026, will be annual due in Feb)
- FBE (Fraternal Benefit Event) - #11077
- Special Olympics - #4584 due 1/31 (every council should fill this out, even if it is zero)
- Columbian Award Application - #SP7 due 6/30 to Supreme and 2/1 to State if applying for awards
- RSVP Refund/Plaque – Due 6/30
- Annual Roundtable Report – Due 6/30



OFFICERS ONLINE - REPORTS


Every Council Active / Councils not Recruiting a New Member	11/20/2025	
New Council Development Quota Report	11/5/2025	
Council Reactivation Quota Report	11/5/2025	
Round Table Quota Report	11/5/2025	
College Council Membership Report	9/8/2023	
Monthly Summary of Membership Status Report	11/1/2025	
Conservation Listing by Jurisdiction (Past)	10/25/2024	
Councils not submitting Officers Chosen for Term Report (185)	11/20/2025	
Councils not submitting Service Program Personnel Report (365)	11/20/2025	
Councils not submitting Semiannual Audit Report (1295)	11/20/2025	



COUNCILS NOT RECRUITED NEW MEMBER

ZSBMM241
MBRADD

COUNCILS WHICH HAVE NOT RECORDED ANY Y-T-D MEMBERSHIP ADDITIONS


11/20/2025	COLORADO			PAGE	6
	00557	00582	00681	01062	
	01072	01161	01188	01408	
02099 Suspended	02139	02620		02645	
	02742	03115	03247	03252	
	03268	03285	03319	03325	
	03519	03543	03799	04131	
	04286	04462	04627	04732	
	04796	05161	05512	05757	
	05768	06257	06393	07560	
07640	07752	08200		08909	
	10275	11641	11730	11731	
	11803	11851	12020	12063	
	12228	12425	12718	12720	
	12763	12800	13099	13200	
	13253	13301	13489	13559	
	13621	13729	14045	14235	
	14347	14398	14443	14479	
	14715	15451	15653	15956	
	16084	16349	16436	16864	
	17055	17953	17980	97005	
	98005				
TOTAL COUNCILS NOT REPORTING 81 72					



COUNCILS NOT SUBMITTED 185

ZSBMM241
F185

COUNCILS NOT SUBMITTING REPORT OF OFFICERS CHOSEN FOR THE TERM

11/20/2025	COLORADO			PAGE	5
	02099 Suspended	02620	02742	03325	
	06393	07640	08200	12425	
	12718	12763	13489	14347	
	16084	16192	16436	17953	
	17980	97005	98005		
TOTAL COUNCILS NOT REPORTING 19 10					



COUNCILS NOT SUBMITTED 365

ZSBMM241
F365

COUNCILS NOT SUBMITTING SERVICE PROGRAM PERSONNEL REPORT

11/20/2025 COLORADO PAGE 6



00681	01408	02099 Suspended	02620
02645	02742	03252	03268
03325	03543	04286	04627
06393	08200	09456	10275
12425	12426	12718	12763
12800	13489	14347	16084
16192	16436	17055	17953
17980	97005	98005	

TOTAL COUNCILS NOT REPORTING ~~31~~ 23



COUNCILS NOT SUBMITTED AUDIT

NUMBER	STATUS	CITY	PERIOD	RECEIVED									
582	A	COLORADO SPRINGS	12/31/2024	02/02/2025	6393 *	S	MONTE VISTA	12/31/2008	01/12/2009				
681 *	A	LEADVILLE	06/30/2023	08/16/2023	6769 *	I	COMMERCE CITY	06/30/2024	09/06/2024				
1161	A	LA JUNTA	12/31/2024	02/12/2025	7502 *	A	NORTHGLENN	12/31/2024	02/06/2025				
1183 *	A	BOULDER	12/31/2023	02/27/2024	7520 *	A	COLORADO SPRINGS	06/30/2024	08/12/2024				
1313	A	LONGMONT	12/31/2024	04/09/2025	7560	A	PAGOSA SPRINGS	12/31/2024	03/04/2025				
1559	A	STERLING	12/31/2024	01/31/2025	7640	A	LAKEWOOD	12/31/2024	02/25/2025				
2096	A	ALAMOSA	12/31/2024	04/14/2025	7752	A	BUENA VISTA	12/31/2024	01/30/2025				
2099 *	S	STRATTON	06/30/2024	02/07/2024	8200 *	A	A F ACADEMY CO SPGS	12/31/2014	02/18/2015				
2645 *	S	ANTONITO	06/30/2018	11/29/2018	9456	A	PUEBLO	12/31/2024	03/04/2025				
2688 *	I	DEL NORTE	12/31/2022	02/01/2023	10275	A	YUMA	12/31/2024	03/10/2025				
2742 *	A	FORT MORGAN	06/30/2024	10/22/2024	11634 *	A	COLORADO SPRINGS	12/31/2023	02/08/2024				
3115 *	A	ROGGEN	12/31/2025	09/03/2025	11641 *	A	DENVER	12/31/2022	03/14/2023				
3247	A	LIMON	12/31/2024	02/15/2025	11851 *	A	LOUISVILLE	06/30/2024	08/08/2024				
3252 *	A	CHEYENNE WELLS	12/31/2010	04/18/2011	12425 *	S	CENTER	06/30/2013	09/23/2013				
3268 *	S	WELBY DENVER	12/31/2015	04/12/2016	12426 *	A	WIGGINS	12/31/2017	01/24/2018				
3325 *	S	LAMAR	06/30/2013	10/29/2013	12718 *	S	COLORADO SPRINGS	12/31/2017	03/26/2018				
4079 *	I	AURORA	06/30/2015	07/26/2015	12763 *	A	DENVER	12/31/2016	02/01/2017				
4131 *	A	CRAIG	06/30/2021	03/02/2022	12800	A	DENVER	12/31/2024	02/13/2025				
4209	A	CORTEZ	12/31/2024	02/25/2025	12831 *	I	AURORA	06/30/2004	11/03/2004				
4286 *	A	PUEBLO	12/31/2022	02/22/2023									
4647 *	A	DENVER	12/31/2014	04/13/2015									
4796	A	DENVER	12/31/2024	02/07/2025									
4844 *	A	DENVER	06/30/2023	08/10/2023									
5237 *	A	LAFAYETTE	06/30/2022	11/14/2022									
5512 *	A	LA JARA	12/31/2017	01/11/2018									

* LAST 2 REPORTS ARE DELINQUENT
STATUS CODES: A = ACTIVE S = SUSPENSION P = PENDING SUSPENSION



STATE ADVOCATE - WELCOME

Thank you for your leadership and your commitment to protecting children, families, and vulnerable persons.

In this part of the training, we will:

- Review current KofC Safe Environment (SEP) requirements
- Identify roles that must complete training and background checks
- Review critical 2025 updates from Supreme
- Establish clear expectations for compliance

Our mission is rooted in charity — and charity requires vigilance and responsibility.



HOW COMPLIANCE BEGINS: FORMS 185 & 365

Compliance begins with correct forms. Your council must:

1. Submit accurate Forms 185 & 365 through Member Management
2. Assign:
 - Grand Knight
 - Program Director
 - Family Director
 - Community Director
3. Ensure each member has a personal, individual email address
4. Submit the Service Program Personnel Report
5. Use correct, distinct members—the GK may fill *only one* of three director roles
6. Confirm email accuracy so Praesidium invitations are delivered correctly

The correctness of these forms controls whether officers receive their mandatory training invitations.



SUPREME'S 2025 COMPLIANCE STANDARDS

According to Supreme's 2025 Fraternal Excellence Guide, councils must meet all of the following to be considered *fully* SEP compliant:

1. Unique email addresses on all SEP-required positions
2. Grand Knight must be assigned in Form 185 / Member Management
3. Service Program Personnel Report must be submitted
4. Three distinct members must be assigned to:
 - Program Director
 - Community Director
 - Family Director
5. Members in these positions must complete all required training
6. Family & Community Directors must consent to background checks

These are requirements for every U.S. council.



WHAT TRAINING IS REQUIRED?

Supreme partners with Praesidium Academy to deliver:

- Safe Environment Training
- KofC-Specific Training Module
- Background Check Authorization (for roles that require it)

All training and background checks are good for 3 years.

Training invitations from Praesidium:

- Are sent via email
- Expire in 30 days
- Must be completed on time for compliance



WHO MUST BE COMPLIANT?

The following roles have mandatory requirements:

- Grand Knight → Training
- Program Director → Training
- Family Director → Training + Background Check
- Community Director → Training + Background Check

Deadline:

All required training must be completed within 30 days of the invitation.

If they do not, they may be REMOVED from their role. (This is a 2025 enforcement update.)

If you have someone in a required position to do SE training and they do not want to do it please have them step down/resign from their role. We will find somebody else in your council that will step up and do the job.



DIOCESAN SAFE ENVIRONMENT REQUIREMENTS

Knights must comply with both:

- KofC Safe Environment Program, and
- Local diocesan/archdiocesan safe environment requirements

This may include:

- Diocesan training modules
- Fingerprinting or background checks
- In-person training sessions

Two Examples:

Knights Event in a Parish – 2 Safe Environment Compliant members AND 2 (Arch-)Diocesan Safe Environment Compliant members (can be the same 2)

Knights Event not held in the Parish – 2 Safe Environment Compliant members



EMAIL REQUIREMENTS

Training invitations must reach an identifiable person.

Acceptable:

- john.smith@gmail.com
- knight123@yahoo.com

Not acceptable:

- kofcCouncil1234@gmail.com
- gk.1111@yahoo.com

Generic, shared, or role-based emails cannot be used for SEP-required roles. If Praesidium cannot verify a member's email, they cannot be certified.



ENFORCEMENT & ACCOUNTABILITY

If required positions do not complete training:

- The member becomes non-compliant
- The council may be restricted from youth-facing activities
- The State Deputy and State Advocate will be notified
- Members may be removed from their roles after 30 days of noncompliance

This is not punitive — it protects children, vulnerable persons, and the integrity of the Order.



COUNCILS REQUIRING IMMEDIATE COMPLIANCE

There are 79 Non-Compliant Councils as of 11/18/2025

District #	Council Number	7	10275	13	14715	18	2308	30	14045
1	12063	7	14235	13	582	18	13253	30	681
1	13729	7	1559	13	9993	19	11851	30	17055
1	2160	7	3519	14	6257	20	1296	31	14006
2	4647	8	2099	14	16084	21	11732	31	1062
2	5161	8	3252	14	7502	23	2553	33	2139
3	13099	8	5768	15	14443	23	16577	33	1161
3	11634	9	8909	15	14398	24	7640	35	3247
3	4636	10	1408	15	8539	25	4844	36	3799
5	6393	10	7560	15	3340	25	13021	36	16349
5	2096	10	4209	16	4286	25	12763	36	16864
5	2620	11	4462	16	557	26	8200	36	4796
5	2645	11	4131	16	14347	27	3319	37	17980
6	2185	12	4627	16	9456	27	3268	37	16192
6	16769	12	3543	17	13489	27	11641	37	12800
6	1188	12	2742	17	46436	27	15451	37	13200
6	11731	12	3115			28	12720	38	12425
		12	12426			28	15653	38	17953
								38	3325



REPORTING SUSPECTED ABUSE

If you witness or suspect abuse:

1. Call civil authorities immediately
2. Notify your diocesan Safe Environment Office
3. Notify the State Deputy or State Advocate
4. Do not investigate — do not delay

Zero Tolerance is the policy of the Knights of Columbus.



IRS FORM 990 REQUIREMENTS

Every U.S. council must file a Form 990 every year.

There are no exceptions.

Councils must:

- Obtain an EIN
- Register their EIN with Supreme Advocate's Office
- File on time

Failing to file for three years triggers:

- Automatic loss of tax-exempt status
- A \$600 IRS reinstatement fee

This is simple to prevent but difficult to fix.



IRS FORM 990N OVERVIEW

Most councils file 990N (e-Postcard).

This applies if:

- Annual gross receipts are \leq \$50,000
- Total assets are \leq \$250,000

Even small councils must file every year.

Your council does too much good to risk losing tax-exempt status.



COMPLIANCE CHECKLIST

From the State Advocate's perspective, your council is compliant when:

- ✓ Forms 185 & 365 are accurate
- ✓ Three distinct directors are assigned
- ✓ All officers have unique personal emails
- ✓ Training is completed within 30 days
- ✓ Background checks are authorized when required
- ✓ Diocesan requirements are also completed
- ✓ IRS Form 990 is filed annually



THANK YOU FOR YOUR LEADERSHIP

Your leadership strengthens the Order.

Your vigilance protects our families.

Your commitment to integrity honors our Founder.

"Whoever receives one child such as this in my name receives me."

~Matthew 18:5

Questions? Contact:

State Advocate – co.kofc.advocate@gmail.com

State Deputy – co.kofc.state.deputy@gmail.com



PAY PER CAPITA

- **State Per Capita**
 - *Invoices will be sent out first week of January*
- **Supreme Per Capita**
 - *Must Log-in to Officers Online to View Invoice*
- **Mandatory Payment – NO VOTE REQUIRED**



BOB'S SUMMARY

- **What do I need to do to “Not Be in Trouble?”**
 - **Membership Drives**
 - **Hold District Meeting**
 - **Council Forms Submitted**
 - *Use Council Star Awards Progress Report (emailed 11-7-25)*
 - *Use District Star Awards Progress Report (emailed 11-7-25)*
 - **Fraternal Benefits Events (FBEs)**
 - **Safe Environment Compliance**
 - **Councils have paid State & Supreme Per Capita**





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